

I. CASHIER ACCOUNTABILITY I hereby acknowledge receipt of change fund shown. I accept full responsibility for the change fund and will turn in this change fund plus all revenue from this activity's operation to a duly authorized representative of the NAFI at the completion of my shift.	CHANGE FUND ISSUED <table border="1" style="width:100%; border-collapse: collapse;"> <tr> <td style="width:30%; padding: 5px;">CASH</td> <td style="padding: 5px;">RECEIVED BY <i>(Cashier's signature)</i></td> </tr> <tr> <td style="padding: 5px;">\$</td> <td style="padding: 5px;"></td> </tr> </table>	CASH	RECEIVED BY <i>(Cashier's signature)</i>	\$	
CASH	RECEIVED BY <i>(Cashier's signature)</i>				
\$					

II. FORM ACCOUNTABILITY					
FORM	BEGINNING NO.	ENDING NO.	FORM	BEGINNING NO.	ENDING NO.

III. REGISTER ACCOUNTABILITY									
KEY	1	2	3	4	5	6	7	8	TOTAL
CLOSING READING									
OPENING READING -									
REGISTER CORRECTIONS + (Approved by)									
NET REGISTER ACCOUNTABILITY =									

IV. CASH COUNT			V. CASHIER ACCOUNTABILITY			
QUANTITY	DENOMINATION	AMOUNT	TOTAL CASH AND CHECKS		\$	
			LESS CHANGE FUND			
			NET CASH			
			ADD: TOTAL CREDIT CARDS			
			COUPONS REDEEMED			
			OTHER REDEMPTIONS			
			CHARGES			
			TOTAL CASHIER ACCOUNTABILITY			
			LESS: REGISTER ACCOUNTABILITY			
			CASH OVER (SHORT)			
TOTAL CASH			CERTIFICATION FOR TURN IN OF CASH, ACCOUNTABLE ITEMS AND FORMS			
			TURN IN BY <i>(Cashier)</i>		RECEIVED BY <i>(Supervisor)</i>	

REMARKS